

## Omicron Delta: Meeting Agenda and Minutes

**September 14, 2011**

☑ **Roll Call:** Attending members listed in bold. (Quorum is 4 of the 7 voting members)

<b>Voting Members</b>	President : Pam Fuller	<b>Treasurer: Sandra Wise</b>	President-Elect: Angie Strawn (also Western AC)
Secretary: Kelley Edds	Leadership Succession Chair: Penny Bohnert	<b>Vice President: Antoinette Dzedzic (also Midwest AC)</b>	Governance Chair: Carol Bauer (also SE AC)
<b>Non-Voting Members</b>	<b>Executive Director: Alison Collins</b>	<b>Education Chair: Marilyn Klakovich</b>	<b>Immediate Past President: Sandy Carter</b>
Northwest AC: Sandra Uhl	Virtual AC: Sue McCourt	Central AC: Open	<b>Northeast AC: Pamela Cangelosi</b>
<b>Attending Guests: Linda Seale</b>			

<b>Agenda Item</b>	<b>Notes</b>	<b>Discussion</b>	<b>Action</b>
Approval of August Minutes	Posted for review	There were not enough members for a quorum.	Alison will send out for an electronic vote
Meeting Agenda and President's Report – Pam Fuller		Pam was unable to join us for this meeting.  Kelly Edds has resigned her position as secretary. Pam and Angie had some discussion about whether to appoint someone or to put the position on the ballot.	President's message will be included in the minutes.  Pam and Angie have decided to appoint someone for the position until the next cycle of voting.
<b>SERVICE</b>			
New Business	Chapter Key - Alison	We have been awarded our 3 <sup>rd</sup> Chapter Key Award. Congratulations to all chapter members who contributed to making this possible.  Marilyn suggested we apply for the Ethel Palmer Clark Award for further distinction in the coming year.	Pam and Angie will be at the Biennium to accept the award.  We will look at the requirements for applying for this at the annual Board Meeting.
	New Chapter Vote –		

	Angie/Antoinette	No one had any issues with the colleges being considered for chapter status.	Alison will solicit input from members not in attendance for a vote and have feedback sent to Angie and Antoinette.
Executive Director Report – Alison Collins	1. Month in Review	<p>Member events. We might want to review to see if one works better than another to consider standardizing our member events in the future for better response from members.</p> <p>Technology committee started with tremendous response.</p> <p>Working on the annual meeting and agenda.</p> <p>Alison met with the web designer and added a dedicated tab to events as well as membership.</p>	<p>Will discuss member events further at the annual board meeting.</p> <p>Send any agenda items to Alison. Bring your computer.</p> <p>Take a look at the changes and let Alison know how you like them.</p>
	2. Annual Statistics	This was not discussed	
	3. Task Calendar	Carol has bylaw changes. On task with our task calendar.	Alison will send out bylaw changes for everyone to review and approve.
<b>SUSTAINABILITY</b>			
Treasurer’s Report – Sandra Wise	1. Budget Review	<p>We continue to spend as we budgeted. We created a sponsorship at the biennial that was not budgeted but we are still good.</p> <p>We have not taken any income yet from STTI. Renewals will start this fall so we will show a negative number until we receive the first check.</p>	
	2. Taxes	Richard is working on our 990 and	

		working with the bookkeeper to meet our deadline of November 15, 2011.	
<b>LEADERSHIP</b>			
Leadership Succession Report – Penny Bohnert, CHAIR	Committee and election update	Penny is working on this but having difficulty getting responses from the committee.	Please send your suggestions to Alison or Penny for call for nominations.
Chapter Key Status Report – Angie Strawn	See above		
Showcase for Regional Excellence Status Report – Angie Strawn	Submitted Aug. 23	Alison received confirmation that it was received and hopefully we will hear about this soon.	
Governance and Eligibility Report – Carol Bauer	1.Nurse Leader SOP Update	No report available at this time.	
	2.Review upcoming bylaw changes - STTI	No report available at this time.	Alison will submit for final review and vote.
Education Chair Report – Marilyn Klakovich	1.Education Policy – Revised and Posted	Marilyn reported that this is complete.	Alison will include this in the electronic vote.
	2.Float Sponsor Event	An opportunity to see the warehouse where the work is done on the float was given to Marilyn and her committee due to raising \$700.00. 4 tickets were received .	Marilyn will share pictures and what they learn from this event.
	3.October Conference – Update and determine complimentary registrations	<p>Carol Bauer, Sandy Carter, &amp; Pam Fuller will receive free tickets to the pre-conference event. One free registration is still available.</p> <p>It has been determined that the next educational conference will be held in Alexandria, VA. A service activity will also be part of this conference as it has been historically.</p>	<p>If Sandy Wise is able to come, she would like to use the extra ticket.</p> <p>More discussions on this conference will occur. Pam Cangelosi agreed to be a local representative on the planning committee. Marilyn will contact Pam.</p>
<b>KNOWLEDGE</b>			
Research/Scholarship Report – Alison Collins for Nancy Stuever, CHAIR	Professional Development Award	<p>No applications received on the professional development award.</p> <p>Alison has asked Nancy Stuever to submit a scholarship review for the upcoming annual board</p>	This will be on the agenda for the annual meeting.

		meeting.	
<b>COMMUNITIES</b>			
Vice President – Antoinette Dziedzic	Midwest Alumni Meeting	Looking for another venue for a member event meeting as the homecoming event will not work at this time.	
Online – Sue McCourt	Member Event		
Northwest – Sandra Uhl	Member Event	Possible journal club meeting or a blog with a member giveaway of Michelle Sare’s book. A survey was recently sent to all members to get member interest.	
Western – Angie Strawn			
Central – Open			
Northeast – Pamela Cangelosi	Member Event	Journal club blog is in a holding pattern, but an article has been selected.  Committee will be testing how well this works. It might be possible that we can roll this out to all of the regions.	Alison is working on setting up the blog.  A webpage and directions/link to blog has been set up.
Southeast – Carol Bauer	Member Event - September	September Informatics member event taking place as she planned.	This information will be posted and sent out to SE members.