

Omicron Delta: Meeting Agenda and Minutes

July 12, 2011 Time: 12:00 noon Phoenix Time (MST)

☑**Roll Call:** Attending members listed in bold. (Quorum is 4 of the 7 voting members)

Voting Members	President : Pam Fuller	Treasurer: Sandra Wise	President-Elect: Angie Strawn (also Western AC)
Secretary: Kelley Edds	Leadership Succession Chair: Penny Bohnert	Vice President: Antoinette Dziedzic	Governance Chair: Carol Bauer (also SE AC)
Non-Voting Members	Executive Director: Alison Collins	Education Chair: Marilyn Klakovich	Immediate Past President: Sandy Carter
Northwest AC: Sandra Uhl	Virtual AC: Sue McCourt	Midwest AC: Antoinette Dziedzic	Northeast AC: Pamela Cangelosi
Central AC: Open			
Attending Guests:			

Agenda Item	Notes	Discussion	Action
Approval of June Minutes	Posted for review	Motion to accept minutes by Penny B. No comments. Minutes accepted as written.	
Meeting Agenda and President's Report – Pam Fuller	K. Bailey Resignation Vice President announcement	Kathy Bailey resigned her position as Vice President which also leaves the Central Area Counselor position open. Antoinette Dziedzic humbly accepted the position of VP.	Antoinette, Pam and Alison will work on filling the Central AC position as soon as possible.
SERVICE			
New Business	Hardship Request Policy	Last meeting we discussed the increasing number of requests from individuals who are unable to afford their renewals. There is an application available. Suggestions included approving \$100 every other month for hardship requests with maximum of \$600 annually. Chapter dues are \$35.00 STTI dues are \$65.00. Another suggestion was for OD to cover the STTI and the member to cover the OD. Suggested member could apply once per lifetime.	Alison will draft a Hardship Request Policy with the recommendations discussed for us to vote on at the next meeting.

	Melanie C. Dreher Award	Alison announced that Pam won the Melanie C. Dreher Award for Outstanding Deans with STTI. The officers thanked her for her support over the years.	
Executive Director Report – Alison Collins	1. Meeting regarding GM platform	<p>Alison met with IT support person. Blog-type meeting suggested. Daily discussions would change. Alison is seeking members to brainstorm on the GM meeting platform. Angie would like to have an “Ask Florence” column for 2 days. Some members have also been on mission trips and it would be great to include in a discussion. Michelle Sare has agreed to be one of the speakers.</p> <p>Angie has a colleague who is working on raising much needed resources in Haiti. It was also learned that Northeastern University is working to establish a BSN program in Haiti so Haitians may become RNs.</p> <p>Pam may go to Honduras on a mission trip. She will need to raise the money to attend.</p>	<p>Alison will meet again in a month to review the prototype as well as work with the General Meeting Committee.</p> <p>Angie will follow-up with Haitian project to see how STTI/OD can partner to help in this international endeavor.</p> <p>This trip may add to our international goals. Will discuss further in future meeting</p>
	2. Annual Board Meeting - OCT	<p>Alison sent out information on the Annual Board Meeting. Everyone will need to make their own travel arrangements.</p> <p>The hotel is the Gaylord Texan Hotel in Grapevine, Texas</p> <p>Pam has a free conference fee.</p>	<p>Alison will send out information on the hotel again.</p> <p>Pam and Alison will need to determine who to give the conference fee to.</p>
	3. Annual Statistics	Alison is in receipt of some statistics from STTI that show some trends. These may be	Alison will post these statistics before the next meeting

		helpful for direction in goal planning at the annual board meeting in October.	
	4. Task Calendar	The task calendar is now online on the officer review page. Discussion included what a great tool this is to insure we are all on task!	Alison will include the task calendar in the agenda each month for a status check.
SUSTAINABILITY			
Treasurer's Report – Sandra Wise	1. Budget Review	New budget was submitted with agenda. No questions at this time. Zero-based budgeting was used and sent to the bookkeeper for tracking.	Will review budget monthly.
	2. Tax Issue	Richard sent a letter to the IRS regarding bill from IRS suggesting OD owed money. Additional clarification was sent to IRS in response to letters regarding employee taxes.	Will wait to get update from Richard and report on for next meeting.
LEADERSHIP			
Leadership Succession Report – Penny Bohnert, CHAIR	Transition Status	Penny is in the process of being mentored by Alison and putting an agenda together for a meeting.	Penny will report on Leadership Succession in the next meeting.
Chapter Key Status Report – Angie Strawn	Due July 15	Angie and Alison worked collaboratively throughout the year and the report is complete! The total points may be 56.	Will await to see if we receive the Chapter Key Award. Will bring banner with Key awards to annual meeting in October.
Showcase for Regional Excellence Status Report – Angie Strawn	Due October 1	Draft proposal is written. This is a new award with 5 categories. The category we choose to pursue was "Creating Welcoming Environments".	Alison will submit the draft of the Showcase for Regional Excellence report in 2 weeks for Board review.
Governance and Eligibility Report – Carol Bauer	LPN Criteria	No report.	Alison will send out the LPN criteria for an electronic vote this week.
Education Chair Report – Marilyn Klakovich	October Conference	Marilyn is at the STTI conference in Cancun. Carol Bauer is a new member to the committee. They	

		will be meeting again in July. The focus is on the preconference event at the convention. Marilyn is invited to attend the executive board meeting as education is a large investment of time and money for the chapter.	
KNOWLEDGE			
Research/Scholarship Report – Alison Collins for Nancy Stuever, Chair	New Inductee Award	65 people responded to the award, the review brought the number down to 10 and then a random selection process selected one person. Nancy Stancil was awarded and sent a letter today.	
	International Research Grants	We have partnered with STTI Foundation and have funded an educational grant. We are funding 2 international members to attend the convention in Texas; one is from the Philippines and one is from Botswana. There will be a foundation dinner at the conference to meet them and take pictures with them.	Alison will look into whether we can invite the international members to our Board Meeting and to the preconference.
COMMUNITIES			
Online – Sue McCourt		The Haiti project that Angie spoke about may be a good opportunity for us to collaborate and raise resources. Publishing companies may be a good resource as they often give free books, but shipping them to Haiti may be the cost that needs to be raised.	
Northwest – Sandra Uhl		Letter was sent out to all members in the Northwest. Four members have volunteered to be on the committee for a member event.	Sandra will report on the progress next month.
Western – Angie Strawn		Induction ceremonies July 9 th in San Diego with a High Tea. 34 inductees attended with families. This Friday, July 15 th , is the online, Arizona induction. Bay Area induction is August 12 th . Linda Seale is planning for July 23 rd .	
Central – Open			

Midwest – Antoinette Dzedzic		Date for the Detroit Campus Homecoming is October 7 th at the Motor City Casino. A member event is being planned	Antoinette will send information to Alison as soon as it is available.
Northeast – Pamela Cangelosi		The Planning Committee consists of 7 people. A Virtual Journal Club is one of the ideas. One of the members is reviewing articles for inclusion.	Pam will work with Alison to develop a blog for the Journal Club.
Southeast – Carol Bauer			

Meeting adjourned at 1:00 (MST)